

**2011 TGEI Steering Committee  
AGENDA for April 7th, 2011  
James K Polk Building 15<sup>th</sup> Floor Conference Room  
Conference Call Number 615-741-2032**

**Members Present**

Lamont Price, Chair  
Sandra Gray

**Members Absent**

Jerry Lester  
Doug Stephens  
Thomas Robinson  
Kandi Thomas  
Tony Mathews  
Barbara Wall  
Debra Bloominburg

**Members Present Via Conference Line**

Alan Schwendimann  
Sharmila Patel  
Cathy Salazar  
Jesse Neely

**Guests Present**

**Guests ABSENT**

Donna Jewell  
Derek Martin

<b>Agenda</b>	
<b>Topic</b>	<b>Notes</b>
Review and Approve March 2011 Minutes	Minutes to be approved as modified and submitted by Lamont Price.
Treasurer's Report	N/A
Holiday Breakfast Planning for 2011  Follow up from Derek and Lamont in regards to reservation of potential sites and catering the event.	No confirmation about the location and price yet for Ag Center. Looking in the cost for catering by the Parks. Lamont will follow up with Derek. Reserved Snodgrass Tower for 13 <sup>th</sup> (set-up) and 14 <sup>th</sup> just in case.
TGEI By-laws	Everyone present on the call agreed it looked good.

<p>Donna sent out both versions of the bylaws and I have not received feedback in regards to the changes</p>	
<p>TGI Leadership Meeting Update</p> <p>2012 Planning – Does the Steering Committee members have any recommendations for Dr. Tom in regards to structure and curriculum for the 2012 year?</p> <p>Communication about TGI with the new administration. We may want to explore partnering with TGMi to possibly have a meeting with the Commissioner Hunter of DOHR.</p> <p>Status of criteria for selecting EI candidates</p> <p>“Branding” of the leadership program. We need to determine how the state’s leadership program is marketed to understand our role in the process.</p> <p>Database update - Vojin Janjic. Donna has sent me the database. The next step is to physically meet with Vojin to begin the process of setting up the database.</p> <p>Assisting Dr. Tom with 5 year review of the EI and MI curriculum.</p> <p>Solicit volunteers to talk to incoming EI classes before elections.</p> <p>The use of social media to help market and update the alumni network.</p> <p>Mentorship of new members.</p>	<p>Sharmila and Cathy both expressed concerns about the length of the program. Both 2009 and 2010 classes had a two-week program. Lamont will follow-up with Dr. Tom in regards to cost.</p> <p>DOHR is not looking to assist with recruitment, course development, or training. They see their role as helping with the alumni network. Trish indicated DOHR is hands-off.</p> <p>TGEI—Nominations due by June 15 and the Orientation is July 12. Document criteria for HR and appointing authorities. MI provided a template for us to use. Our deadline to give to Dr. Tom is May—ideal to get ready by end of April.</p> <p>Lamont will re-send the MI template of criteria to everyone.</p> <p>Cathy suggested the possibility of membership dues for the alumni network.</p> <p>Possible meeting with MI folks to discuss strategy. Set up a follow-up meeting at end of month—4/26 or 4/26</p> <p>Lamont has the database information from Donna and hopes to follow up with Vojin next week.</p> <p>Using social media—possibility of establishing a committee to discuss social media for the alumni network. Donna will send out an email to everybody. Sandra asked if by-laws allow for members to be appointed.</p>
<p>Status of documentation of any of our processes. (Events such as the Community Service events, golf tournament, conference planning, steering committee nomination and election process, and Holiday Breakfast planning)</p>	

<p>Ideas for the Year:</p> <ul style="list-style-type: none"> <li>- Community Services Projects</li> <li>- Share TGMI outreach efforts to local schools and possible TGEI partnership</li> <li>- Jesse Update on Golf Event</li> </ul>	<p>The golf outing is set for May 20<sup>th</sup>. Flyer has gone out. Jesse needs 5 volunteers to assist. Help with beverage cart, room set-up. Also needs items for goodie bags for approximately 35 people. Pricing \$50.00 members and \$55.00 non-members</p>
<p>Issues on keeping the website current with pictures and updates on events.</p> <p>Follow up from Lamont.</p>	<p>Database turned into a PDF. Hopefully, it will be on the web site this week or next week.</p>
<p>Other Business</p>	<p>Lamont encouraged us to think about our expectations of DOHR, so they know what to expect</p> <p>Speaker's Bureau—Career Day event at Lynchburg. Showing the benefit of being a public servant. Lamont will forward information.</p>